

Laban Writing Instrument International Guarantee

Laban writing instruments are unquestionably guaranteed against mechanical failures due to faulty materials or workmanship. Should any imperfection in workmanship or material appear within one year after the date of purchase, Laban will repair or replace, at its discretion, the parts or items free of charge when returned to any of the Laban authorized agents or dealers in the world.

Defects and damage caused by accidents, improper usage or maintenance, unreasonable or inconsistent with Laban's instruction are not covered by this guarantee. Lead, erasers, and ink refills, exhausted in the course of normal use, are excluded from our warranty.

Do not let your sterling silver and silver-plated pens come in contact with any chemicals or moisture. If tarnishing occurs, use the silver polishing cloth to polish the pens.

Helpful Hints for Your Laban Writing Instrument

CARTRIDGE FILLING SYSTEM

To load, remove cap from the fountain pen and unscrew the forepart from the barrel by turning it counter-clockwise while pointing the nib away from you.

Remove the empty cartridge and insert a new one. The narrower side of the cartridge goes into the forepart. Apply pressure at the other end of the cartridge until its punctures. Replace the barrel.

Note: If the pen does not write immediately, open the fountain pen and gently squeeze the inserted cartridge until ink is visible in the nib. Close the fountain pen.

- Always use Laban or European-compatible cartridges for Laban fountain pens.

CONVERTER FILLING SYSTEM

To fill, push/screw the converter mechanism firmly into the forepart of the fountain pen.

Hold middle metal section and twist black or green top counter-clockwise until it stops. Submerge nib into ink up to front metal ring. Twist clockwise until completely filled.

Wipe any excess ink from the pen with lint free cloth. (Do not wipe black ink feeder under the nib)

- To avoid clogging, you should flush your fountain pen regularly with *cool* water.

- Always use self-cleaning ink with additive SC21.
- Carry your fountain pen in a leather case to prevent damage to the writing instrument.

ROLLERBALL

To change the refill, unscrew the front section of the writing instrument and remove the used refill. Insert a new refill into the barrel and replace the forepart.

- Always cap the rollerball when not in use; this will prevent the ink from drying out.
- When the rollerball ink begins to skip, replace with a new refill.
- Use only Laban's or European-compatible rollerball refills.

BALLPOINT PEN

To change refill, rotate cap counter-clockwise beyond the retraction point to expose the refill.

Remove the used refill from the barrel. Remove the spring from the tip and place it on the tip the new refill. Insert the new refill in the barrel; replace the cap by turning it clockwise until tightened.

- Always retract the refill when not in use.
- Use Laban ballpoint or Parker's standard ballpoint refills.

MECHANICAL PENCIL

To advance the lead, twist the cap 90° clockwise several times. The lead will advance by itself.

To retreat the lead into the housing unit when finished writing, turn cap 90° counter-clockwise. Gently press the tip against a writing surface or your finger.

To Replace Lead for silver pencils

1. Hold the pencil with the tip pointing away from you. Turn the cap clockwise until the remaining lead drops off.
2. Remove the bottom of the pencil.
3. Remove the housing unit for the pencil mechanism and take out a piece of lead.
4. Close the housing unit and replace the bottom.
5. While pointing the tip of the pencil away from you, turn the bottom of the pen clockwise until it stops.
6. Insert a new lead from the tip.
7. Turn the barrel counter-clockwise. The lead will retreat into the barrel.
8. When the lead is almost all the way in (1/3 cm) apply pressure to the remaining lead. The lead will be secured into the mechanism.